
From: "Mark Blacknell" <mb@blacknell.net>
Date: Monday, March 23, 2015 2:23 PM
To: "Paul Deustachio" <Paul.Deustachio@nc4.us>; "Scott Barash" <scottbarash@gmail.com>; "Barbara Klieforth" <beeklee@gmail.com>; "Keya Chatterjee" <keya34@yahoo.com>; "Eric Fingerhut" <eric.fingerhut@cyclinglaw.org>; "Bo Pham" <bo.pham@1993.usna.com>; "Peter Gray" <Peter.Gray@usdoj.gov>; "Jim Titus" <jtitus@risingsea.net>; "Martin Moulton" <moultonm@aol.com>; "Randall Myers" <uno000@yahoo.com>; "Joanne Neukirchen" <joanne.neukirchen@gmail.com>
Subject: WABA: Board Organization

Hi, all. There are a couple more things I'd like you to think about before we meet tonight.

First, officer elections will take place tonight, as mandated by our bylaws. I will stand for President again, but absent unforeseen circumstances, this will be my last go at that. I've really enjoyed it, and I hope that the board feels like I've contributed something to advancement of WABA during my time as president. I'd like to see the Compass project through in this next year, and then turn the reins over to someone with more time (and plenty of enthusiasm).

Second, please consider your interest and investment in our committees. They're going to be reconstituted tonight, and as it stands, membership is:

Advocacy and Education Programming

Jim Titus
 Randall Myers
 Martin Moulton
 Peter Gray (Chair)

Fundraising and Marketing

Eric Fingerhut
 Bo Pham (Chair)
 Keya Chatterjee
 Scott Edwards (appointed)

Administration and Oversight

Barbara Klieforth
 Paul dEustachio
 Scott Barash (Chair)

Nominations Committee

Paul dEustachio
 Keya Chatterjee
 Bo Pham

If you are no longer interested in your committee, or would like to move into a new subject area, please let me know. Committee work is increasingly important, and it is your responsibility to ensure that it gets done. And it's a lot easier to do that when you're genuinely interested in and motivated by the subject matter.

Thanks, all. See you tonight.

Mark

On Sun, Mar 22, 2015 at 1:56 PM, Mark Blacknell <mb@blacknell.net> wrote:

As you'll see in the agenda, Shane has decided that it's time to look for his next opportunity, and would like the Board to be prepared for a transition this summer. As some of you already know, this is something that Shane has been considering (with varying levels of seriousness) for a little while. As a result, we've already explored what different forms of transition look like, and have identified a number of possibilities. I'm confident that we've got staff and systems in place to ensure a smooth transition, even if his departure ends up being a bit earlier than planned.

Shane has brought quite a bit to WABA, and we're a much stronger organization for his time with us. That said, I see this as a big opportunity to lock in WABA's organizational gains and find the executive leadership that will help us achieve the goals we've been talking about during the strategic planning process.

Cheers,

Mark

On Sun, Mar 22, 2015 at 1:09 PM, Mark Blacknell <mb@blacknell.net> wrote:

Hi, all. Just a quick reminder that we've got a lot on our plate tomorrow. If you could review the attached in advance, it will help ensure that we get through the agenda in a mostly-timely manner. To the extent that you have specific questions ahead of time, shoot them to me and Shane.

Thanks,

Mark

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mb@blacknell.net
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Washington, DC

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Washington, DC

From: "Mark Blacknell" <mb@blacknell.net>
Date: Sunday, March 22, 2015 1:09 PM
To: "Paul Deustachio" <Paul.Deustachio@nc4.us>; "Scott Barash" <scottbarash@gmail.com>; "Barbara Klieforth" <beeklee@gmail.com>; "Keya Chatterjee" <keya34@yahoo.com>; "Eric Fingerhut" <eric.fingerhut@cyclinglaw.org>; "Bo Pham" <bo.pham@1993.usna.com>; "Peter Gray" <Peter.Gray@usdoj.gov>; "Jim Titus" <jtitus@risingsea.net>; "Martin Moulton" <moultonm@aol.com>; "Randall Myers" <uno000@yahoo.com>; "Joanne Neukirchen" <joanne.neukirchen@gmail.com>; "Shane Farthing" <shane@waba.org>
Attach: 2015 rebudgeting master sheet (version 1).xlsx; March 2015 Board Packet.docx
Subject: WABA: Board Meeting Monday (+ materials)

Hi, all. Just a quick reminder that we've got a lot on our plate tomorrow. If you could review the attached in advance, it will help ensure that we get through the agenda in a mostly-timely manner. To the extent that you have specific questions ahead of time, shoot them to me and Shane.

Thanks,

Mark



WASHINGTON AREA BICYCLIST ASSOCIATION

2599 ONTARIO RD NW | WASHINGTON, DC 20009 | (202) 518-0524 | WABA.ORG

BOARD OF DIRECTORS MEETING

March 23, 2015

1. Call to Order
2. Review and Approval of Past Minutes
3. Compass Team Mid-Project Presentation

Financials

4. Review of Financials
5. Consideration of Updated Budget
 - a. Assumes gap in DDOT contract through April
 - b. Preserves \$50K in spending for critical computer/IT upgrades & less critical but important space upgrades before seasonal hires.
6. Auditor selection. We intend to stay with SB & Company this year. This was discussed at the last meeting, but no quorum was present. Approval requested.

Governance

7. Election of Officers
8. Committee Reports
 - a. Admin
 - b. Advocacy
 - c. Development

Updates

9. Sponsored project concerns. I'd like to raise the issue, and ask the board to prepare to consider more fully our approach to FABB and BHSI at the next meeting (May)
10. Discussion of Youth Bike Camp Programming. Several directors raised concerns about the summer camp programming at the last meeting. Staff requests clarity on this program's future. In the absence of strategic plan guidance on the role of youth education in WABA's future, I need clear direction from the board.
11. Questions & Answers on Executive Director's Report
12. Other Business/Discussion
13. Adjourn

Draft Minutes, February 2nd Board Meeting

[Minutes by Shane (ED) in the absence of Bo (Treasurer)]

Call to Order, Paul d'Eustachio in the absence of Mark (President), & Martin (VP)

Committee Updates

No Committee update from the Admin Committee.

Fundraising Committee Update:

Keya updates that the group has been meeting regularly. Useful conversations about prioritizing development in board recruitment. We should use WealthEngine strategically, including in board recruitment.

Shane updates that WABA has contracted with WealthEngine and uploaded our database, which now gives us a ranked list by giving capacity. Gina's fundraising action plan for this year will use the top 250 rank-order list as part of a major donor strategy. That strategy has begun and will continue through 2015. Paul asks if we can buy a list and put it through their tool. Shane says yes: we probably could. But it won't tell us who cares about our mission. So we're better off using our list.

Keya notes that the limiting factor presently is the capacity to engage with the people we've identified. Until we have the capacity we don't need to grow the list. We need to consistently engage with that top 250.

No Committee update from Advocacy Committee.

Past Minutes

The board took action via email in December to approve the budget presented previously by Shane, with the expectation that it would be subject to amendment in March or thereabout to address the change in status of the DDOT contract. Shane will include such notation in the board book in preparation for the audit.

Financials

We ended the year better than anticipated. Membership and fundraising appeal—top income items within our control—are doing quite well. Across the board, we did fine and ended up roughly at budget. On revenue side, we're ahead of budget and ahead on the line items we'd most prefer to be ahead on.

On the expense side, there are a few pluses and minuses but those come from legitimate programmatic changes. Biggest variance is in payroll expense, indicating again that there were periods of understaffing as compared to budget.

Barbara notes spending more on consulting than food. Shane notes that consulting includes education contractors, and we had in-kind food donors for all major events this year.

On the balance sheet, you can see that we have an \$85K/month run rate, which means we presently have enough for 6 months. This is up from June and up from one year ago (Dec 2013).

There are some funds held in the WABA account for BWBDC. Shane is instructed to move that into a separate account and will do so in February.

These numbers are full year, but are preliminary.

Shane notes that, as usual, the end-of-year appeal is cut by the year-end. So these numbers indicate giving through December 27, when the last credit card statement came. There is another roughly \$15K that has come in from December 28 to present that will add slightly to 2014 fundraising appeal numbers and give a head start on 2015.

DDOT Contract

The DDOT grant that was expected to run through January 2015, but we received the stop work order in December due to a series of internal procurement delays. We are presently in a grant gap. The RFP for the contract renewal was announced today. It is an open, competitive contracting process with responses due Feb. 26.

This gives some certainty on timing. We expect awarding in late March and, assuming we are selected, should not have to let staff go due to the gap. We've been saving strategically in preparation for a gap, so shouldn't have a major problem. Shane feels confident that we have the capacity to bid well, and may be the only ones with such capacity.

The contract is base plus two option years. Expecting to bid at roughly the current rate, with 5% escalation in option years.

Substantively, it looks almost identical to the prior DDOT contract.

Jim asks about grant vs. contract. This is a contract, not a grant, so we bid at a flat rate that covers our cost plus any fee we charge. We do charge more than the cost of delivering the programs, and those funds go to cover other programs like advocacy/outreach. It is deliverables based rather than reimbursable.

Jim asks if the hourly rate being bid is reasonable. Shane answers that we don't actually bill an hourly rate—both because it is a deliverables-based contract and because many of the costs are either non-staff related or are project-based deliverables (i.e. print 4000 of item X). But we do calculate the per-item cost using staff hourly rate estimates.

Shane explains that across the contract, we do occasionally bid very high for items that seem unproductive, in hopes that they will be dropped from the contract. Scott asks for an example of such a thing. Shane cites Pace Car, where we give out cling decals to elementary school students to give to their parents to put in their cars. The decals say "Neighborhood Pace Car: I Drive 25." This program has been shown to be effective in small towns where all students go to one school and everyone gets involved in the conversation about safe speeds. In DC, the program is a drop in the bucket, has not demonstrated effectiveness, and requires extensive logistical coordination. So, we charge a rather high fee for having to do it.

Keya asks to what extent staff are stressed out over these grants. Shane responds that there's generally stress at DDOT's poor execution. We don't mind predictable gaps, but we do mind unpredictability or program people not knowing the contracting rules, but giving us incorrect answers. So, staff are

generally frustrated with DDOT and with uncertainty—but much of that has been resolved by the issuance of the RFP.

Annual Meeting & Bicyclists' Choice Awards

The annual meeting will be combined with the Washington Area Bicyclists' Choice awards. This has both an advocacy purpose and a visibility purpose. Call for nominations went out to our entire list. Members will get to vote. Brian McEntee will host ceremony. Board elections will be at the beginning with open forum from hosted by Mark. Asking for board to stay and mingle, present awards. This will be February 20 at Thurgood Marshall Center. Paul says to make sure it stays at upbeat, fun event and not fall into our tendency to be wonky. We have invited elected officials, business leaders, and top prospects from WealthEngine. Board should be prepared to mingle and engage officials and donors.

Nominating Process Update

Mark and Bo absent. Paul notes that there is a meeting of the nominating committee on Wednesday. There was an open call on the blog and social media that has gotten some response. Keya asks about asking the top 10 people in WealthEngine. Shane responds that once we know those folks, it might be an important qualifier. But we probably shouldn't make that a first ask.

Keya highlights that capacity to give and diversity would be her key qualifications. Paul mentions that we also have to pay attention to people willing to participate in the governance and activities, including advocacy. Shane mentions that if we are going to prioritize advocacy in the board search, we really need someone to help us get better relationships with PG County government, as that's our biggest gap. Every other jurisdiction is well ahead and progressing faster. We can raise the rabble in PG, but have limited political relationships.

Compass Update

We are on deck for strategic alignment with them, meaning they will look at how our activities support our strategic plan. We've asked them not to look for comparable bike organizations but to look at other strong advocacy and membership organizations. They will be interviewing both staff and board, so please engage with them.

We have separately asked them to look at affiliate businesses, like AAA has insurance and towing, that might fit within our mission and pay for our work. For example, Bike Texas trademarked "In God we Trust" license plate, and that funds them multiple positions.

I think this will be a good process to go through. Compass was very helpful on board issues and will be helpful on strategic planning matters. But I think the board will have to be helpful explaining the role of the organization and the reasoning behind the strategic plan.

ED's Report

Shout-out to Eric Fingerhut for hosting our Lawyers for WABA meeting. About 30 people showed up. Many ideas discussed. We were able to secure a government affairs team from Covington working on contributory negligence for Maryland and the background for Vision Zero. Randall asks if we'll repeat the event. Shane says yes. The goal is to keep this group engaged. Others are interested in a paid attorney referral service, fellowships, etc.

If you think of other specific groups that we should engage separately, let us know. Keya asks if we made a financial ask at this meeting. Not directly. We were asking how to structure a program that

would engage them. Once we have that we'll ask them for their time, connections, and funding. But this was about laying the groundwork for a program and their engagement.

Paul asks if this pro bono team will be around for several years, given timing in MD. Shane says we haven't completed the contract yet, but our expectation is that it will be ongoing.

Met \$75K EOY fundraising stretch goal with 5 Key Campaigns mailer. That's how we're pitching all of our programs this year, as they let us brand larger asks. Each campaign includes advocacy, outreach, programming. Shane's public presentations will start with the 5 Campaigns and which one(s) we're referring to in this discussion.

Presently 5250 members. First time WABA has gone through monthly expiration and stayed above 5000 members.

Lots of new elected officials all over means lots of time spent building relationships.

New contrib bill is doing well. Awaiting hearing before Judiciary Committee (McDuffie). We've briefed his staff and are awaiting either a hearing scheduled or a decision no hearing is necessary due to similarity to the prior session's bill. Paul asks if the bill has everything we want. It does, and it actually slightly better for bicyclists than the prior bill, though less objectively "fair."

Federal. *Ben* Cardin—note, the agenda said John. Proposing a standalone federal bill tied to bicyclist safety modeled on motorcycle safety programs. It's a longshot, but we're helping with the drafting. LAB is pushing for Vision Zero legislation. We are nominally supportive but haven't seen language or how it would apply.

MBT has a contractor for 30% design. There are concerns about design compromise, but good that design is happening. WABA will be helping with community outreach in the area to help overcome DDOT's lack of relationship with the community.

Bike Ambassador on hiatus until the contract issue is resolved. Jon is on the Trail Ranger grant. Arlington PAL Ambassador program launched today. These programs are good, both for our mission and for extending visibility for membership.

Women & Bicycles will continue. The program is budgeted at \$35K for this year and will be the next dedicated fundraising priority.

Family Biking messaging will be a focus for the Spring, alongside BTWD messaging.

We have agreements with Arlington and Alexandria for education. Montgomery County and Fairfax may come back to us for more classes.

Summer Camps

Keya asks about WABA Summer Youth Camps. Given lack of funds, Shane is prioritizing Women & Bikes, Spanish language outreach, and after school bike clubs over the summer camp. Shane still concerned about WABA's taking on full responsibility for youth, as opposed to partnering with schools or rec centers or some other entity that is responsible for overall youth safety and direction with WABA adding programming.

Scott wonders whether this is too far from our core competency, even if it is within our mission. Shane agrees, but wonders if this might be that complementary business that would help fund other things. Randall concurs with Scott that this really isn't within our core capacity.

Closing

Paul asks for other business before closing.

Shane asks for discussion whether there is concern about staying with SB & Company for the 2014 audit. Paul says that he is comfortable, but would start looking for a new auditor for 2015, highlighting that their rate is very good.

Jim wonders if we're getting a good product and should look for someone better. Paul responds that they're credible and they're what we're looking for in that they will find fraud using standard methodology without charging us too much. There are certain tests they have to operate by law, and they do those.

Paul closes the meeting.

Adjourn: 7:56pm.

Executive Director's Report: March 2015

- DDOT Contract Update. WABA submitted a proposal in late February. The RFP was for a one-year contract with two option years. WABA's bid is just shy of \$500K. We believe we were the only bidder, and hope to have notice of the contractor selection in late March or early April, with a purchase order and go-ahead to bill work to the contract in late April or early May. The proposed re-budget assumes that the contract is awarded on roughly this timeline. To date, we have not let go the necessary staff to operate the contract-funded positions. If there is delay beyond this timeline, we will need to let go staff until a new funding source is secured.
- Vasa Ride. Vasa was a great success, as reported by many riders. The event did sell out, though there was no corporate sponsor for the year. I'd like to ask for board assistance in securing corporate sponsors for our two remaining large fundraising rides, 50 States and Cider Ride.
- Action Committees. Action Committees have launched in Arlington and Alexandria. Those committees will select their focal projects soon. We now have operating Action Committees in all served jurisdictions except DC (where it is less necessary) and Fairfax (where FABB operates as the local advocacy group).
- Budgets, Budgets, Budgets. Nearly every WABA jurisdiction has fiddled with its bike budget this year, with the most serious threats coming in Montgomery and Arlington. We were able to easily correct the issue in Montgomery by appealing to Council and Council staff. We sent an alert on the Arlington issue on 3-19. We do not know what to expect in the DC Mayor's proposed budget, as there is new leadership at every level and no stated commitment to any particular transportation modal approach.
- Vision Zero. DC has adopted Vision Zero as formal policy. Implementation is led by the DDOT Director, who seems quite familiar with and interested in the policy. The District's Vision Zero implementation plan will be released within 6 months. It is unclear how/if public input will be accepted. WABA's next step is to pursue regional VZ commitments.
- Audit. WABA has discussed our audit approach with SB & Company, and we are preliminarily planning for the audit fieldwork to be completed in mid-April. Board approval of the selection of SB & Co. is needed, as there was no quorum at the February 2 meeting at which this was discussed.
- Transition Preparation. For a number of personal and timing reasons, I believe it makes sense for me to step down as Executive Director during the somewhat slower period after the completion of the audit, resolution of the DDOT contract decision, and BTWD. So while I have no firm plans or commitments and will ensure everything is handled smoothly, I recommend that the board plan for an ED transition by mid-June.

From: "Mark Blacknell" <mb@blacknell.com>
Date: Wednesday, July 22, 2015 11:48 AM
To: <staff@waba.org>; <board@waba.org>
Attach: CoverLtr(WABA).doc; Nardolilli Resume.doc; WritingSample.doc; Nardolilli Resume(0715).doc
Subject: WABA: Nardolilli Interview at Noon on Thursday

Hi, all. Thanks for the quick responses yesterday. Mike Nardolilli is confirmed to attend a joint staff-board interview at the WABA offices at noon tomorrow. His application materials are attached. Please treat his candidacy/materials as confidential. Thank you very much.

Cheers,

Mark

(Dial in information will be distributed tomorrow. Not sure what's happened to our standard line.)

Mark Blacknell, Attorney at Law | mb@blacknell.com | +1.202.552.1795
2200 Wilson Blvd., Ste. 102-138 | Arlington, Virginia 22201 | USA

From: "Mark Blacknell" <mb@blacknell.net>
Date: Monday, September 21, 2015 12:00 PM
To: <board@waba.org>
Subject: Quick Reminder: WABA Board Meeting Tonight

Same place (WABA offices), same time (6:30p), and same dial in it's been for years (712-432-0926, access code 714549).

Rough agenda below

BOARD OF DIRECTORS MEETING
September 21, 2015

1. Call to Order MB
2. Review and Approval of Past Minutes MB

Financials (PdE)

3. Review of Financials
 - a. YTD
 - b. Appeal calendar/expectations
4. Audit Status

Governance

5. Committee Reports
 - a. Admin - SB
 - b. Advocacy - PG
 - c. Development - BP
 - i. Update
 - ii. Board Contract Proposal
 - d. New/revived committees (Nominations Committee - call for volunteers- MB)

Updates (GB)

6. ED Report
 - a. Org/structural changes
 - b. Programming changes/aims
 - c. Strategic Plan launch
7. New Hires
8. Future Hires/Openings
9. FABB Wind-down

Discussion

10. Strategic Plan Update Discussion - MB
11. New Board Calendar - MB
12. Future Agenda Items

Adjournment

From: <pbuster3@aol.com>
Date: Wednesday, May 20, 2015 10:06 AM
To: <moultonm@aol.com>; <uno000@yahoo.com>; <jtitus@risingsea.net>; <chris@dodgersden.com>; <greg@waba.org>; <garrett.hennigan@waba.org>
Subject: Advocacy Committee Meeting tonight

Just a reminder that we are meeting at the WABA offices tonight. Jim, Greg, Garrett and I will be there by 6pm, but I expect the rest of you will arrive by 6:30, with the meeting going no later than 8pm. Here are a few agenda items. Please email everyone with any other agenda suggestions you have.

1. Look at potential By-laws for our action committees patterned after ones adopted by the Transportation Alternatives folks in NYC. Greg, can you please circulate these to the committee asap?
2. Discuss how our local Action Committees relate to the Advocacy Committee. Have a rep from each on the Committee or what?
3. Review VA strategic plan priorities.
4. Discuss the Winning Campaign Strategies meeting June 26-8. Below is an email Greg sent to the MoCo Action Committee listserv:

Good afternoon. I have some exciting news. WABA will be offering a Winning Campaigns Training for local advocates of better bicycling and safer streets, in partnership with the Alliance for Walking & Biking. The training will be held at the WABA offices in Adams Morgan, June 26th - 28th.

I attended the Winning Campaigns Training last year in Baltimore. The training helped me become more organized about how WABA advocates, where to double down efforts and what not to do. I am a better advocate because I took the training.

The Alliance's signature Winning Campaigns Training uses proven curriculum targeted to the needs of bicycle and pedestrian advocates. This sought-after workshop, conducted in cities across North America, creates new advocates and reignites veteran organizers to affect immediate change in their communities. In three days, participants learn to plan, fund, and run campaigns to transform the transportation landscape in cities and states. These trainings are intended for any potential campaign leader in WABA who would benefit from gaining the tools to craft and manage powerful advocacy campaigns. We will use this time to strengthen existing Action Committee plans and plan future campaigns. At Winning Campaigns Trainings, you'll learn how to:

- Choose the right issue
- Set realistic but visionary goals
- Choose the best strategies, tactics and timelines
- Support and leverage allies; neutralize and convert enemies
- Reach the right audiences with the right messages

The Winning Campaigns Training will be open to members of the WABA advocacy community, capped at 20 individuals. We are still working out some of the logistics, including the registration process, a very modest fee and when registration will open. There will be a number of scholarships available

If are interested in participating in the Winning Campaigns Training, please send us an email to advocacy@waba.org. We will notify you as soon as registration and the scholarship application are available.

From: <pbuster3@aol.com>
Date: Monday, August 17, 2015 11:33 AM
To: <moultonm@aol.com>; <uno000@yahoo.com>; <jtitus@risingsea.net>; <chris@dodgersden.com>; <greg@waba.org>; <garrett.hennigan@waba.org>
Subject: Reminder - WABA Advocacy Committee Meeting this Wednesday

Jim and I will be there starting at 6pm and some of you may not come till 6:30pm at the WABA offices. I still have not heard from the Montgomery County Action Committee, Joe Allen. He was out of town till yesterday so I hope to hear from him soon. Any others say they are coming?

Greg, can you come, even though you are now the Exec Dir?

Peter

From: "Shaffer, Fred" <Fred.Shaffer@ppd.mncppc.org>
Date: Wednesday, January 21, 2015 12:46 PM
To: "Jim Titus" <jtitus@risingsea.net>
Subject: RE: Reminder: BTAG Quarterly Meeting - January 23, 2015

Jim,

I'll put the MD 704 trail on the agenda. I believe that both Eileen and Dustin will be there on Friday, so we will be able to get the latest from both agency's perspective.

I'll check to see what shape my draft is in. We can discuss this on Friday as well if you like, although it may be a week or so until I can finalize it due to some priority development review items that are taking most of my time. Thanks, Fred S.

From: Jim Titus [mailto:jtitus@risingsea.net]
Sent: Wednesday, January 21, 2015 11:12 AM
To: Shaffer, Fred
Subject: Re: Reminder: BTAG Quarterly Meeting - January 23, 2015

Hi Fred,

Can you get that R4-11 letter out? Btag agreed on the list a year ago but letter never went out.

Also, it seems as if parks put Dustin through many hoops and still not moving forward. Should BTag consider a WBA resolution?

Thanks

Jim

Sent from my iPhone, which converts abbreviations, typos, and some names into correctly spelled words...not necessarily what i meant, but correctly spelled.

On Jan 21, 2015, at 10:11 AM, "Shaffer, Fred" <Fred.Shaffer@ppd.mncppc.org> wrote:

The next meeting of the **Prince George's County Bicycle and Trails Advisory Group (BTAG)** is scheduled for Friday, January 23, 2015. We will be meeting in Bowie City Hall, Room 243 from 8:30 until 10:30 AM. Agenda items include:

- **Concept Plan for the Piscataway Creek Trail** – the National Park Service has hired Lardner/Klein Landscape Architects to do a concept plan for the Piscataway Creek Trail from Fort Washington Park to Marshall Hall. Jim Klein will give us a brief overview of the project scope and potential next steps.
- **The Trails Implementation Plan** recently initiated by the Department of Parks and Recreation (DPR). This implementation plan will guide how DPR tries to achieve its goals for new trail construction over the next 20 years. The plan will guide how and where DPR constructs trails in the upcoming years, as well as provide guidance on operational and maintenance issues.
- **Status report on CB-2-2012 and the Transportation Review Guidelines – Part 2** (improvements required to-date, coordination issues, lessons learned, etc.). It has been approximately 18 months since the legislation and associated review guidelines

went into effect. A variety of bicycle, pedestrian and transit improvements have been required as a result, and this briefing will update BTAG on the implementation of this important bike/pedestrian legislation.

Bowie City Hall is located at 15901 Excalibur Road in Bowie. City Hall is located just to the south of Bowie Town Center. Directions from US 50 are:

- From US 50, take the exit for MD 197.
- Go south on MD 197.
- The Bowie Town Center will be on your right. Just past the shopping center, go right onto Evergreen Parkway.
- The City Hall is the large building located at the intersection of Evergreen Parkway and Excalibur Road.

Feel free to contact me via e-mail or phone if you have any questions, wish to discuss any of these issues further, or have additional agenda items. I think that we have some exciting items to discuss and I hope that you can make it on Friday. Thank you,

Fred Shaffer
M-NCPPC
fred.shaffer@ppd.mncppc.org
301-952-3661

From: "Shaffer, Fred" <Fred.Shaffer@ppd.mncppc.org>
Date: Friday, April 10, 2015 3:24 PM
To: <don_briggs@nps.gov>; <dihickok@aol.com>; <jim@ohbike.org>; <mjackson3@mdot.state.md.us>; <dhayes@fm.umd.edu>; <frederick.R.Gasper@irs.gov>; "Herring, Don" <Don.Herring@pgparks.com>; "Binns, Carol" <Carol.Binns@pgparks.com>; "Nivera, Eileen" <Eileen.Nivera@pgparks.com>; <fbfrancke@potomactrail.org>; <vweissberg@co.pg.md.us>; <jwentz@sha.state.md.us>; <b_michie@yahoo.com>; <john@pedestrians.org>; <webgecko@earthlink.net>; <judithal@csmd.edu>; <hcachen@earthlink.net>; <lyn113@comcast.net>; <terryledley@aol.com>; <doreen.osbourne@kattenlaw.com>; "Elizabeth Beesley" <elizabeth.beesley@gmail.com>; <evan.wilder@gmail.com>; <greg@waba.org>; <sani.hamzat@gmail.com>; "Jarrett Stoltzfus" <jarrett.stoltzfus@gmail.com>; "Jennifer Adams" <jennifernmd@gmail.com>; "John Epps" <johndepps@gmail.com>; <jim@ohbike.org>; <jtitus@risingsea.net>; <kevin.ware@kattenlaw.com>; <lindsayroshellemartin@gmail.com>; <kidicalmassdc@gmail.com>; "Kenniss Henry" <natashaforsenate@gmail.com>; <philipkoopman@verizon.net>; <scottwilson6100@lycos.com>; "Veronica O. Davis" <vdavis@nspiregreen.com>; <zmoreira@casamd.org>; <Michel.cavigelli@ARS.USDA.GOV>; "Beckert, Erv (DPW&T) (Beckert, Erv (DPW&T))" <ETBeckert@co.pg.md.us>; <hudson@comcast.net>; "Mark Holt" <markholt@gmail.com>; <artmanju@hotmail.com>; <yvhess@gmail.com>; <marthatomecek@yahoo.com>; <jane.hudnall@comcast.net>; <mcelrah@verizon.net>; <oppenheim@email.com>; <steiner814@aol.com>; <admegibbon@yahoo.com>; <cheryl@smartergrowth.net>; <hlolsen@yahoo.com>; <beeklee@gmail.com>; "Nathaniel V. Kelso" <nvkkelso@gmail.com>; <donna.warren@alexandriava.gov>; <reldridge@tooledesign.com>; "Mark Holt" <MHOLT@crs.loc.gov>; <at2302a@american.edu>; "Frank Stevens" <fstevens@cityofbowie.org>; "Michel, Edith" <Edith.Michel@pgparks.com>; "Gulley, Lynn" <Lynn.Gulley@pgparks.com>; "Dustin Kuzan" <DKuzan@sha.state.md.us>; "John H. Brandt IV" <jbrandt@umd.edu>; "Michael Evans" <mne.prs@gmail.com>; "Stephanie Yanovitz" <syarovitz@sabra-wang.com>; <mleveng1@umd.edu>; "Schuettler, Carl" <cschuettler@co.pg.md.us>; "Glaros, Dannielle M." <DMGlaros@co.pg.md.us>; "Aaron Marcavitch" <aaron@anacostiatrials.org>; <scottwilson6100@lycos.com>; <madernoga@co.pg.md.us>; "Gulley, Lynn" <Lynn.Gulley@pgparks.com>; <jumutty@aol.com>; <fergy34@me.com>; <dhayes@fm.umd.edu>; "Jim Titus" <jtitus@risingsea.net>; "Henderson, John" <John.Henderson@pgparks.com>; <mnr.prs@gmail.com>; <johndepps@gmail.com>; <philipkoopman@verizon.net>; "Bill Kelly- verizon" <billkelly322@verizon.net>; <mnr.prs@gmail.com>; <john@pedestrians.org>; <austin@trailconservancy.org>; <deb_hubsmith@mail.vresp.com>; "DJC" <lacuna1957@gmail.com>; <mleveng1@umd.edu>; "Beesley, Elizabeth" <Elizabeth.Beesley@pgparks.com>; "Schuettler, Carl" <cschuettler@co.pg.md.us>; "Sherman A. Rainge" <srainge@cruiseone.com>; "Nelle Pierson" <nelle@waba.org>; "Nevin, Jennie F." <JFNevin@co.pg.md.us>; "Nolan, Anthony" <anthony.nolan@pgparks.com>; "Mudd, William" <William.Mudd@pgparks.com>; <artmanju@hotmail.com>; <greg@waba.org>; <hkoren@petersoncos.com>; <tschum@collegeparkmd.gov>; "Alexander, William A." <WAAlexander@co.pg.md.us>; "Jarrett Stoltzfus" <jarrett.stoltzfus@gmail.com>; "Lord-Attivor, Rene" <rlattivor@co.pg.md.us>; "Snyder Steven (DPW&T)" <SGSnyder@co.pg.md.us>; <shane@waba.org>; "michael turner" <armtherhythmic@yahoo.com>; <bikepgcounty@lists.democracynaction.org>; "Randy Mardres" <mardres@tidalwave.net>; "Cara Greene" <caragreene07@gmail.com>; <bill@saferoutespartnership.org>; <bettychangeatwork@gmail.com>; "John@MPB" <john@marylandparkbicycles.com>; <jim@midatlanticpowerlifting.com>; <pwojahn@collegeparkmd.gov>; <retidd@gmail.com>; "Gabe Popkin" <gabepopkin@yahoo.com>; <cahill.dave@gmail.com>; <matthew@saferoutespartnership.org>; <sbeavers@collegeparkmd.gov>; "Thompson, Byron" <Byron.Thompson@pgparks.com>; <rjackson@nspiregreen.com>; <pwojahn@collegeparkmd.gov>; <annamc@umd.edu>
Cc: "Berlage, Derick" <Derick.Berlage@ppd.mncppc.org>; "Masog, Tom" <Tom.Masog@ppd.mncppc.org>
Subject: RE: BTAG Quarterly Meeting - Friday, April 17, 2015

Reminder: the next BTAG meeting is scheduled for next Friday. The meeting announcement is copied below, with a few additional agenda items included.

The next meeting of the **Prince George's County Bicycle and Trails Advisory Group (BTAG)** is scheduled for **Friday, April 17, 2015**. We will be meeting in the Southern Regional Technology and

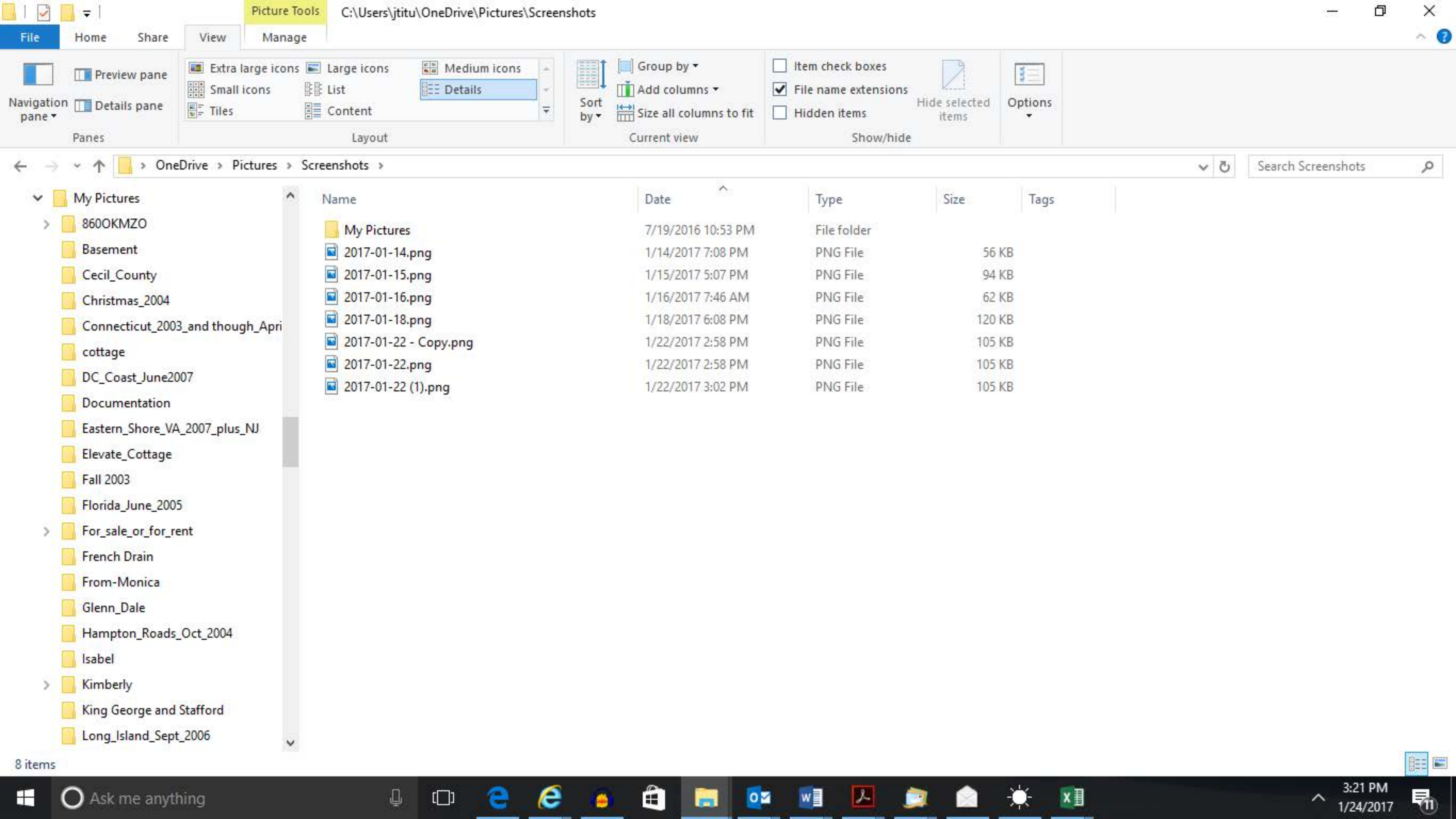
Recreation Complex at 7007 Bock Road in Fort Washington from 8:30 until 10:30 AM. Tentatively, some of these items that will be discussed include:

- The Trails Master Plan recently initiated by the Department of Parks and Recreation. This will be a great opportunity to learn about this recently initiated project, what DPR and the consultant hope to accomplish through the plan, and opportunities for input by members of BTAG.
- Classes or types of natural surface trails that we should be planning for and accommodating
- Re-examination of the feasibility of the extension of the Henson Creek Trail to Branch Avenue Metro.
- Developments regarding trails in utility corridors (per the possible Exelon/Pepco merger)
- Status report of the signage for the Potomac Heritage National Scenic Trail bikeway
- Upcoming Bike-to-Work Day
- Update on the Central Avenue Connector Trail Feasibility Study
- Bikeshare Feasibility Study – to be reinitiated

Feel free to contact me via e-mail or phone if you have any questions or wish to discuss any of these issues further. Directions, the exact meeting room, and a final agenda will be sent out next week. And, assuming that the weather cooperates, I'd like to have a bike ride along the Henson Creek Trail after the meeting, although I may have to keep this relatively brief as I have to be at WMATA in the afternoon. Thank you, and I hope to see you next week.

Fred Shaffer
M-NCPPC
fred.shaffer@ppd.mncppc.org
301-952-3661

From: "Mobley, Darrell B." <DBMobley@co.pg.md.us>
Date: Wednesday, May 6, 2015 5:12 PM
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Attach: ATT00907.ics
Subject: Bicycle Issues Meeting (ab 05.06)



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Bicycle Issues Meeting (ab 04.21)

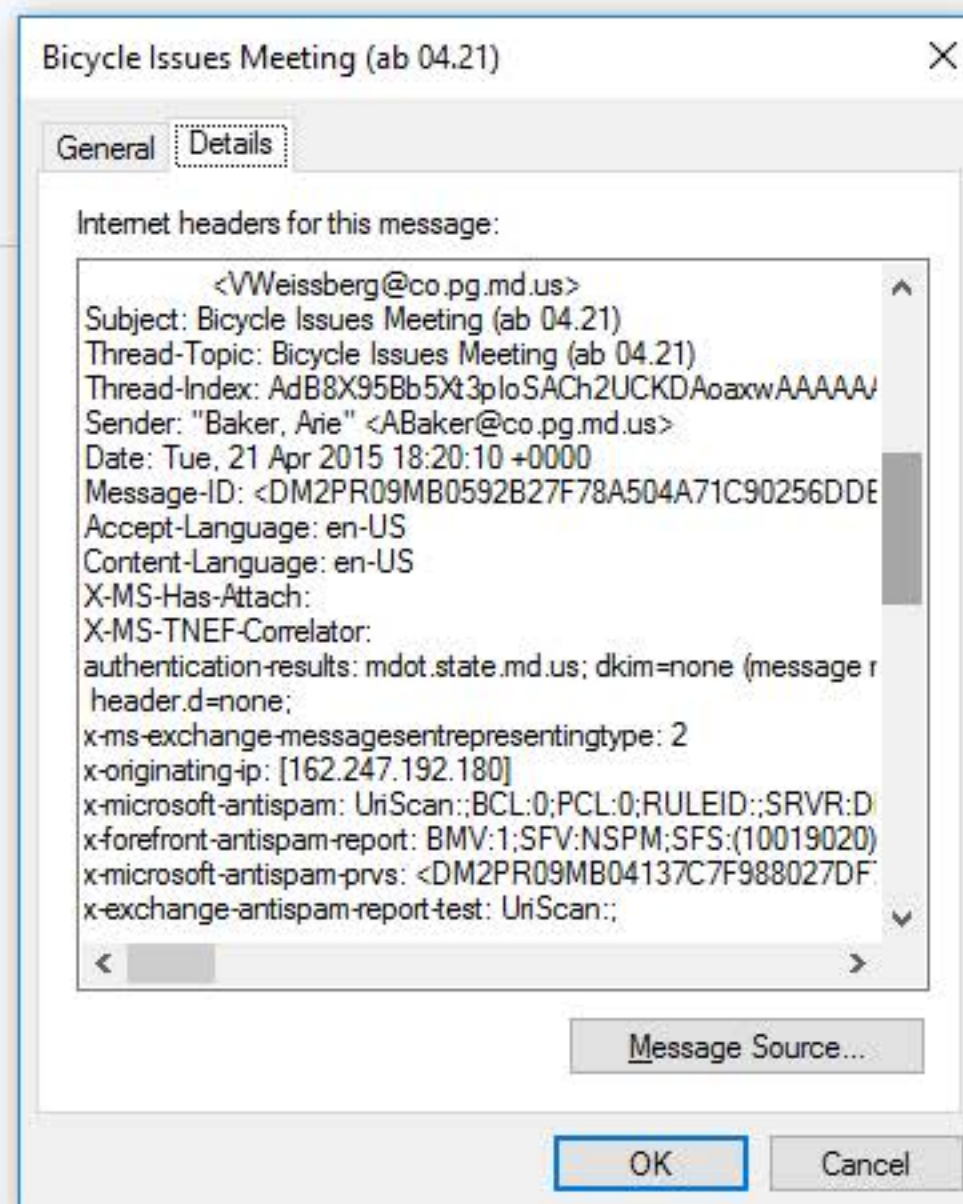
Mobley, Darrell B. (DBMobley@co.pg.md.us) [Add contact](#)

4/21/2015 2:20 PM

To: mjackson3@mdot.state.md.us; jtitus@risingsea.net; Weissberg, Victor;



ATT00715.ics



From: "Mark Blacknell" <mb@blacknell.net>
Date: Friday, January 23, 2015 11:18 AM
To: "Barbara Klieforth" <beeklee@gmail.com>; "Bo Pham" <bo.pham@1993.usna.com>; "Eric Fingerhut" <efingerhut@yahoo.com>; "Jim Titus" <jtitus@risingsea.net>; "Keya Chatterjee" <keya34@yahoo.com>; "MrM" <moultonm@aol.com>; "Paul Deustachio" <Paul.dEustachio@nc4.us>; "Peter Gray" <pbuster3@aol.com>; "Scott Barash" <scottbarash@gmail.com>; <uno000@yahoo.com>; "Shane Farthing" <shane@waba.org>
Subject: WABA: Board Meeting on Feb 2nd & 2015 Calendar

Hi, all. Looks like Feb 2nd will be the best date for our next board meeting (agenda draft coming next week). After that, the calendar for the year will be:

Feb 20 Annual meeting, board elections, awards ceremony.

March 15. Vasa Ride.

March 23 - Board Meeting

May 11. Board Meeting

May 15. BTWD

May 30. Tour de Fat

July 20. Board Meeting

Sept. 21. Board Meeting

Sept. TBD. 50 States.

Oct. TBD. C&O Canal Weekend Ride.

Nov. 16. Board Meeting

Dec. 15. Board Meeting

Dec. TBD. Holiday Party

I will send out a more detailed calendar with times, board meeting subjects, etc., but I wanted everyone to get these dates on their calendars now. Thanks.

Best,

Mark

--

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+1.202.270.5909

Washington, DC